



ASH Clinical Research Training Institute Required Documents

ASH maintains strict guidelines for Clinical Research Training Institute applications. When filling out the application, you must adhere to the page restrictions and be certain to include all required attachments and complete all required sections. If the application is longer than what is required, it will not be eligible for review. Applicant should use [NIH formatting](#).

- Applicant NIH Biosketch** ([NIH biosketch format](#); [sample biosketch](#)) (Maximum 5 pages)
 - Must include contact information, present position, training (including training in clinical research), publications, and other relevant information.
- Applicant Career-Development Plan** (Maximum 2 pages)
 - Please detail your career goals (and relate to your prior experiences), systematic plan to obtain experience and skills for an independent career in clinical research, and available resources at your home institution (e.g., courses, workshops, etc.). A description of those courses and experiences that the applicant intends to pursue should be clearly identified.
 - Note: Prospective applicants who are non-hematologists should show a demonstrated commitment to the field of hematology.
- Research Proposal & References** (Maximum 5 pages for proposal, including tables and figures; maximum 1 page for references)
 - The proposal should include an introduction, specific aims/objectives, relevance to hematology, a study description, statistical considerations, and timeline for completion and data analysis. Completion of the proposal within the year of the Clinical Research Training Institute is not required, but a clear plan for the timeline of the study and data analysis is essential.
 - For those protocols using agents from a pharmaceutical company that are not FDA approved for the disease under study, the review committee suggests that a letter of support from the collaborating company (companies) be included in the application. Such documentation provides reviewers with important information regarding the feasibility of the proposal. However, we recognize that many concepts are in a developmental stage at the time of application, and such proposals may also be appropriate for CRTI participation. In such cases where a pharmaceutical company letter of support is not included in the application, it is strongly suggested that statements as to the status of company collaboration be included by the applicant.
- Research Mentor NIH Biosketch** ([NIH biosketch format](#)) (Maximum 5 pages)
 - Must be created by the applicant's mentor and formatted with 1-inch margins on all sides and a minimum font size of 12 pt.
 - Must detail the research mentor's present position, training (including training in clinical research), publications, mentoring experience, and research support.
 - If the applicant has more than one mentor, a biosketch from each mentor is required.

